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Sheriff Christopher D. Connelly
Chairman

State of New Hampshire

POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas

Law Enforcement Training Facility & Campus

17 Institute Drive, Concord, N.H. 03301-7413

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TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

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July 21, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Police Standards & Training Council (NHPSTC) to enter into a **retroactive** Memorandum of Agreement (MOA) with the Department of Safety, Division of State Police in the amount of \$46,620 for the assignment of one Trooper to serve as cadre for each of the full-time academy sessions to be held during Fiscal years 2024 and 2025. This MOA is to be effective upon Governor and Council approval, for the period of July 1, 2023, through the end of the biennium, June 30, 2025. **100% General Funds.**

Funds to support this request are available in account Administration and Standards as follows:

	<u>FY2024</u>	<u>FY2025</u>	<u>Total</u>
06-87-87-870510-89800000-049-584923	\$23,310	\$23,310	\$46,620

EXPLANATION

The agreement is **retroactive** due to the timing of the retirement of Colonel Nathan Noyes and the beginning of the first academy session of FY24. The purpose of this agreement is to reimburse the Department of Safety, Division of State Police for the assignment of one Trooper to each of the four full-time police academies that will be held during Fiscal Year 2024 and to each of the four full-time police academies that will be held in Fiscal Year 2025. The Trooper will be assigned to serve as a cadre to the Full-time Police Academy for the complete academy session.

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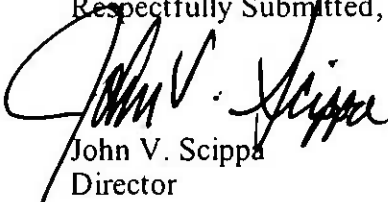
July 21, 2023

The cadre will assist the PSTC Academy Commandant, the Law Enforcement Training Specialists, and other PSTC staff members in the implementation of the Academy's programs and procedures and will provide assistance to recruits in their training.

PSTC will transfer funds to the Department of Safety, Division of State Police after the completion of each of the academies. The reimbursement rate will not exceed \$5,827.50 per academy session or \$23,310 annually for Fiscal Year 2024 and Fiscal Year 2025.

We respectfully request your approval for this agreement.

Respectfully Submitted,



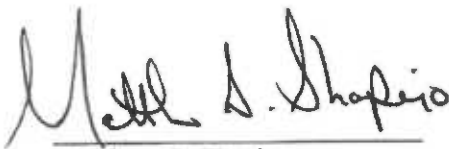
John V. Scippa
Director

MEMORANDUM OF AGREEMENT

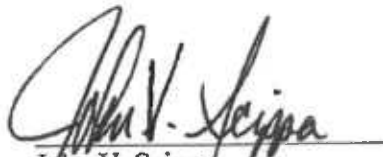
This agreement is executed this 21st day of July, 2023, by and between the Department of Safety, Division of State Police (hereinafter NHSP), located at 33 Hazen Drive, Concord, New Hampshire 03301, and the New Hampshire Police Standards and Training Council (herein after PSTC), located at 17 Institute Drive, Concord, New Hampshire 03301. Both parties are agencies of the State of New Hampshire.

- 1). NHSP will assign one Trooper to serve as cadre for each Full-Time Academy session.
- 2). The assigned Trooper will report to assist with the Entrance Fitness Testing Day for the Academy session to which he/she is assigned.
- 3). The assigned Trooper will report on Day 1 of the Academy session to which he/she is assigned.
- 4). The assigned Trooper will serve as cadre for the complete sixteen (16) weeks of the Full-Time Academy session.
- 5). The assigned Trooper will review and comply with the New Hampshire Police Standards and Training Council Staff/Cadre Assistance Pamphlet.
- 6). The assigned Trooper will review and comply with the New Hampshire Police Standards and Training Council Technical Assistance Manual.
- 7). PSTC shall transfer to DOS the sum of \$5,827.50 at the conclusion of each academy session. Should a Trooper be unable to complete an academy session, payment will be pro-rated based upon the number of weeks completed.
- 8). The terms of this agreement may be amended by either party upon mutual agreement.
- 9). This agreement may be severed upon 30 days written notice by either party.
- 10). This agreement shall remain in effect for Fiscal Years 2024 and 2025 (July 1, 2023 – June 30, 2025) unless severed.

This agreement is entered into by:



Matthew S. Shapiro
Executive Major
NH State Police



John V. Scippa
Director
NH Police Standard and Training

Approved by the Attorney General this 8th day of August, 2023 as to form, substance and execution.

OFFICE OF THE ATTORNEY GENERAL

